



# UTILITY REQUEST FORM

**\*\*Electrical fees are due directly to Agricenter International and are NOT included in your booth price.\*\***  
**\*\*All Rates include TN Sales Tax of 9.75% \*\***

NAME OF EVENT: Holiday Market EVENT DATE: October 20-22, 2023

BOOTH NAME: \_\_\_\_\_ BOOTH NUMBER(s): \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PAYMENT: CHECK \_\_\_\_\_ VISA \_\_\_\_\_ MASTERCARD \_\_\_\_\_ DISCOVER \_\_\_\_\_ AMEX \_\_\_\_\_

CARD #: \_\_\_\_\_ V-Code: \_\_\_ EXP. DATE: \_\_\_\_\_ NAME ON CARD: \_\_\_\_\_

AUTHORIZED BY : \_\_\_\_\_  
(Printed Name) (Signature)

<b>ELECTRICAL SERVICE</b>				
QUANTITY	DESCRIPTION	ADVANCE RATE	FLOOR RATE	AMOUNT
		(4 days prior to show)		
	8amp, 110v (1300w MAX)	\$ 85.00	\$ 100.00	
	20 amp, 110v, Dedicated (1700w MAX)	\$ 110.00	\$ 135.00	
	30 amp, 110v, Dedicated (2600w MAX)	\$ 145.00	\$ 165.00	
	20 amp, 208v, 3/4 Wire, Dedicated	\$ 185.00	\$ 200.00	
	30 amp, 208v, 3/4 Wire, Dedicated	\$ 240.00	\$ 265.00	

Higher Amperage Must be ordered 4 Days in advance. **Floor Orders will NOT be taken.**

	40 amp, 208v, 3/4 Wire, Dedicated	\$ 305.00		
	50 amp, 208v, 3/4 Wire, Dedicated	\$ 360.00		
	30 amp, 208v, Three Phase	\$ 300.00		
	40 amp, 208v, Three Phase	\$ 385.00		

(Anything over 40 amp, Three Phase is an additional \$4.00 per amp)

**TOTAL ELECTRICAL CHARGES:** \_\_\_\_\_

**\*\* EQUIPMENT DESCRIPTION & AMPERAGE IS REQUIRED FOR ALL EQUIPMENT NEEDING DEDICATED LINES:**

Description: \_\_\_\_\_ Amperage: \_\_\_\_\_ Circle One: 3 Wire Plug 4 Wire Plug

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### TELEPHONE AND INTERNET SERVICE

**Phone service or internet MUST be ordered 4 business days in advance. (Limited availability)  
Agricenter does not guarantee through-put rates on phone or data lines.**

	Unit Cost	Quantity	Cost
Standard Phone Line (per booth)	\$150.00	_____	_____
Ethernet (Hard Wire)	\$150.00	_____	_____
Wireless Access (Wi-Fi)	\$ 75.00	_____	_____

**TOTAL UTILITY COST:** \_\_\_\_\_

### CONDITIONS & SAFETY REGULATIONS:

- Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors unless specified otherwise
  - All equipment, regardless of source of power, must comply with all federal, state and local building and safety codes.
  - All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, horsepower, etc.
- The parties agree that the implied warranties of merchantability and fitness for a particular purpose and all other warranties, expressed or implied, are excluded from this agreement. Agricenter International does not assume any liability for damages or damage of any sort whatsoever to user's goods or equipment arising from any cause whatsoever.
4. All power cords, pigtailed, and adaptors are property of Agricenter International and must be accounted for at the end of the show. A \$50 fee will be assessed for cords, pigtailed and adaptors not account for, and charged to the credit card number above or billed to the vendor listed above.

**Make Remittance Payable to:** Agricenter International  
**Mail to:** Agricenter International, 7777 Walnut Grove Road, Memphis, TN 38120  
**Email:** EHorner@agricenter.org **Fax:** 901-757-7783  
**Please direct questions to 901-757-7777, ext. 0**